



# Southern Baptist Church Bible School

in Partnership with Faith Christian University and Schools

134 L Street, NW Washington, DC 20001

Phone: 202-842-1953 Fax: 202-408-0803

## REGISTRATION (WINTER/SPRING 2012 SESSION)

**(Mondays) January 23, 2012 - May 7, 2012**

Indicate the degree you are pursuing:  Associate Degree  Bachelor Degree  Master of Christian Education  Master of Divinity

Name _____	Social Security # XXX-XX- _____
Address _____	City _____ State _____ Zip _____
Phone (Day _____ Evening _____)	(e-mail) _____
Name of Church _____	Pastor _____
Church Address _____	City _____ State _____ Zip _____

**MANDATORY FEES: \$25.00 Registration + \$25.00 Practical Ministry + \$20.00 Technology Fee = \$70.00**  
(Course and Book fees additional.)

### Associate's Degree of Biblical Studies ( Level 1)

✓	Course #	Course Title & Instructor	Course Fee	Textbook	Book Fee	Time
	BS107-2	<b>OLD TESTAMENT SURVEY- PT. II</b> Dr. Robert White, Instructor	\$75.00	A Popular Survey of the Old Testament	\$20.00	Monday 6:00 - 7:30 p.m.
	BS212	<b>THE LIFE AND MINISTRY OF JESUS CHRIST</b> Dr. Clement Goodwine, Instructor	\$75.00	Four Faces of Jesus (Photo copy)	\$12.00	Monday 7:30 -9:00 p.m.
	BS108	<b>NEW TESTAMENT SURVEY</b> Elder Donna Smith, Instructor	\$75.00	New Testament Survey	\$17.00	Monday 6:00 - 7:30 p.m.

### Associate's Degree of Biblical Studies ( Level 2)

	EN103	<b>ENGLISH THESIS WRITING</b>	\$75.00	N/A		(Independent Study)
	MN210	<b>CHRISTIAN DISCIPLESHIP</b> Pastor Jeffery Jackson, Instructor	\$75.00	Cost of Discipleship	\$10.00	Monday 6:00 - 7:30 p.m.

### Bachelor's Degree of Biblical Studies ( Level 1)

	BS311	<b>THE BOOK OF JOHN</b> Dr. Roosevelt Dickens, Instructor	\$75.00	Exposition of the Gospel of John	\$34.00	Monday 7:30 -9:00 p.m.
	BH309	<b>CHURCH HISTORY</b> Dr. Eleanor Doom, Instructor	\$75.00	Christianity Through the Centuries	\$20.00	Monday 6:00 - 7:30 p.m.

### Bachelor's Degree of Biblical Studies ( Level 2)

	BS109	<b>CHRISTIAN ETHICS</b> Dr. Gloria Easter, Instructor	\$75.00	Christian Ethics	\$18.00	Monday 7:30 -9:00 p.m.
	TEC001-II	<b>INTRODUCTION TO PERSONAL COMPUTERS - II (for intermediate students with basic knowledge of computers)</b> Elder Brenda Bolden, Instructor	\$75.00	Computers Simplified	\$20.00	Monday 6:00 - 7:30 p.m.
	BS399	<b>CALLING ALL MEN TO BREAK THE SILENCE OF ADAM</b> Bishop Charles Doom, Instructor	\$100.00	The Silence of Adam	\$10.00	Monday 6:00 - 7:30 p.m.

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**Master of Christian Education ( Level 1)**

CE605	<b>MUSIC &amp; WORSHIP IN THE CHURCH</b> Bro. Paul Morgan, Instructor	\$100.00	The Rebirth of Music	\$13.00	Monday 6:00 -7:30 p.m.
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**Master of Christian Education ( Level 2)**

CE610	<b>JESUS CHRIST, PORTRAIT OF THE MASTER TEACHER</b> Dr. Eleanor Doom, Instructor	\$100.00	Jesus, Master Teacher	\$10.00	Monday 7:30 -9:00 p.m.
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**PRACTICAL MINISTRY**

**Practical Ministry is a required course. All students are required to register for Practical Ministry every semester. Since Practical Ministry is categorized as an actual course, there will be a fee of \$25.00 per semester. You will receive 1 credit for 50 practical ministry hours.** In order for the hours to be approved, each student must not only complete the practical ministry form, but a brief description of the specific ministry performed must accompany the sheet. The completed forms are to be submitted in two modules at midterm and final examination. All required signatures must be on the forms. No forms will be accepted after the final exam date. Neither credit nor refunds will be given for partial completion of hours. Along with the number of course work hours required for the degree being sought, the student must have a minimum of 200 practical ministry hours to qualify for graduation.

**REFUND/WITHDRAWAL POLICY**

The following refund policy applies to students who withdraw from the college program:

1. Registration and application fees are non-refundable.
2. Prior to the completion of the first week of school 90 percent of the tuition is refundable.
3. Prior to the completion of the second week of classes, 70 percent of the tuition is refundable.
4. Prior to the completion of the third week of classes, 50 percent of the tuition is refundable. Also, after the third week of classes
  - (1) no refunds will be issued and,
  - (2) no transfers from credits to audit.

The withdrawal period is computed from the registration activation date. All requests for withdrawal must be in writing. The effective withdrawal date will be the date the request is received. Outstanding balances are payable in full within two weeks after withdrawal.

**Class Transfers:** There will be a \$15.00 processing fee due for transferring classes after registration is complete. A Transfer Authorization Form must be signed by the Registrar and the current Instructor in order to officially complete the transfer process.

Graduating students must fulfill all financial obligations prior to the graduation date. An outstanding indebtedness will result in withholding of grades, degrees, and transcripts. If all academic and financial obligations are not met on or before the first of May, students will not be allowed to participate in any graduating class activities. The Academic Dean and Registrar of the SBCBS will with cooperative efforts monitor the graduation list in order to enforce this policy.

**Return Check Fees:** There will be a maximum charge of \$30.00 for each dishonored check. This charge will include the bank charge and administrative handling costs.

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Today's Date

By signing this form, you acknowledge academic and financial responsibility for courses resulting from this registration, (including the accuracy of this registration(s), given your progress in the program to date - be careful not to duplicate prior registrations. You understand and agree to all terms and conditions regarding course registration described in SBCBS's Class Schedules, individual college regulations, and any and all relevant School policies, including those policies that pertain to course prerequisites and enrollment restrictions.